

December 13, 2006

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, December 13, 2006, at 7:05 p.m. in the Torrance Community Television Classroom located in the Stanley E. Remelmeyer Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Carlson, Korman, Nishinaga, Perkins, Rivera, and Chair Sunshine

Also Present: Cindy Hibbard, Clerk Typist
Mark J. Doddy, Community Television Coordinator
Michael D. Smith, Cable & Community Relations Manager

Excused: NONE

Absent: NONE

3. FLAG SALUTE:

Commissioner Rivera led the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Carlson moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion seconded by Commissioner, Perkins carried with an aye vote.*

5. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS - NONE

6. APPROVAL OF MINUTES - November 13, 2006 - HELD

7. SCHEDULED BUSINESS:

A) Community Matters – NONE

B) Committee Reports

1) Producer Incentive Committee - NONE

2) Awards Committee Report – November

Staff reported that the judging was completed on December 11 and 12. Trophies and Certificates have been ordered. Staff has identified the prizes; the program and signage have been updated. Invitations will be mailed next week. Peter

Baldwin Band will play; Ben McCain will serve as Master of Ceremonies once again.

Brief discussion followed.

MOTION: *Commissioner Perkins moved to accept the Awards Committee Report for November 2006. This motion seconded by Commissioner Carlson, motion carried with aye vote.*

C) Report of the Community Television Center

- 1) November, 2006 - Coordinator Doddy discussed statistics for the month. He highlighted 20 new programs were completed with 43 programs bicycled. He also noted studio usage was significantly down at 15%, field camera check-outs for the DV Field Camcorders were moderately up at 54%. Post-production was down at 34% compared to 60% last year. New Users Orientation and the Producer Posse were cancelled. 13 youth from Den No. 3, Pack 851 participated in a tour.

Brief discussion followed.

MOTION: *Commissioner Korman moved to accept the Torrance Community Television Center Report for November 2006. This motion seconded by Commissioner Carlson, motion carried with aye vote.*

D) Report of Legislative and Cable Related Activities – NONE

E) Old Business - NONE

F) New Business – NONE

G) ADDENDUM MATTERS - NONE

8. ORAL COMMUNICATIONS:

- a) Coordinator Doddy wished everyone a happy holiday season.
- b) Secretary Hibbard reminded the Commission to place the Awards Ceremony, January 26, 2007 at 7:00 p.m. on their schedules, and that there will not be a January Commission meeting.
- c) Manager Smith wished everyone Merry Christmas, Happy Hanukkah, and Happy New Year.
- d) Commissioner Carlson wished everyone a happy New Year.
- e) Commissioner Korman mentioned how proud she was of her daughter for winning a People's Choice Award for her work on the reality television show, "Extreme Make-over".
- f) Commissioner Korman also mentioned her daughter might be a good guest speaker for one of the month Producer Get-Together meetings.
- g) Commissioner Nishinaga mentioned he was very pleased with the recent Ethics Training provided by the City.
- h) Commissioner Perkins wished everyone Merry Christmas, Happy Hanukkah, and Happy New Year.

- i) Commissioner Rivera mentioned he missed the Ethics Training sessions and had to take the course on-line.
- j) Chair Sunshine mentioned he was impressed with the Ethics Training and that the material was very stimulating.
- k) Chair Sunshine also wished everyone a happy holiday season.

9. ADJOURNMENT:

Chairman Sunshine adjourned the meeting of December 13, 2006 to reconvene on Wednesday, February 14, 2007 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable & Community Relations Manager

Roll Call: Carlson ☐ Korman ☐ Nishinaga ☐ Perkins ☐ Rivera ☐ Sunshine ☐